

Exhibit 1: Continuum of Care Housing Gaps Analysis Chart

		Current Inventory in 2004	Under Development in 2004	Unmet Need/ Gap
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Individuals

Beds	Emergency Shelter	45	25	25
	Transitional Housing	98	20	20
	Permanent Supportive Housing	186	0	165
	Total	329	45	210

Persons in Families With Children

Beds	Emergency Shelter	39	14	14
	Transitional Housing	95	0	60
	Permanent Supportive Housing	102	6	45
	Total	236	20	119

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Exhibit 1: Continuum of Care Homeless Population and Subpopulations Chart

Part 1: Homeless Population	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Example:	75 (A)	125 (A)	105 (N)	305
1. Homeless Individuals	45(N)	98(N)	210(N)	353
2. Homeless Families with Children	13(N)	32(N)	34(N)	79
2a. Persons in Homeless Families with Children	39(N)	95(N)	119(N)	253
Total (lines 1 + 2a)	84(N)	193(N)	329(N)	606
Part 2: Homeless Subpopulations	Sheltered		Unsheltered	Total
1. Chronically Homeless	85(N)		251(N)	336
2. Severely Mentally Ill	37(N)		87(N)	124
3. Chronic Substance Abuse	47(N)		53(N)	100
4. Veterans	9(N)		100(N)	109
5. Persons with HIV/AIDS	2(N)		11(N)	13
6. Victims of Domestic Violence	65(N)		40(N)	105
7. Youth (Under 18 years of age)	61(N)		92(N)	153

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Exhibit 1: Continuum of Care Information Collection Methods

1. Housing Activity Chart.

(a) GNCOC's **methods for conducting an annual update** of the emergency, transitional housing and permanent supportive current housing inventory in place and under development

The annual inventory update of existing and planned emergency, transitional and permanent supportive housing is done concurrently with the annual census. Forms submitted to the various agencies include lines for reporting the number of existing and planned beds by category: individual or family, emergency, transitional or permanent supportive housing. This data is put into an Excel spreadsheet, and agencies are called to confirm when the information reported is unclear. The information gathering, inputting and follow-up is conducted by the City of Nashua's Urban Program Department, but a number of agencies guide the process, and provide oversight through the GNCOC Data Gathering Committee. This year they included: Nashua Welfare Department, Nashua Soup Kitchen and Shelter, Inc., Greater Nashua Interfaith Hospitality Network, Bridges, Southern NH Services, Inc., and Harbor Homes, Inc.

GNCOC's definition of emergency shelter and transitional housing:

Emergency Shelter: A privately and/or publicly funded, community-supported site where individuals or households who for economic reasons or other crisis situations find themselves without a home can spend the night for a short period until a more permanent place to live can be found. (Average length of stay: single adults – 3-4 months; families – 8-9 months.)

Transitional Housing: A privately and/or publicly funded community-supported site that provides housing and programmed supportive services for a period of up to two years to individuals and households who have suffered economic or other crisis. Transitional housing program goals are to prepare these individuals and households through the development of human, social and financial assets to live independently and integrate into community life.

(b) GNCOC's **plans for conducting an inventory** for HUD's 2005 CoC competition

The Data Gathering Committee is already planning to conduct next year's homeless point-in-time count, to gather information about the subpopulations, and the available beds within the community. This committee plans to use the same process, forms and to contact not only the same list of providers and agencies as in the past two years, but any new agencies that it may become aware of over the year. A street count will be provided by the two agencies that have been responsible for taking this count in the past. These agencies have staffed homeless outreach programs. The GNCOC Data Gathering Committee is regularly updating the contact list with new agencies providing services and names of responsible individuals within those organizations. The 2005 Count will be Noon on Wednesday, January 25 to Noon on Thursday, January 26, 2005.

2. Housing Gaps Analysis Chart.

Basis for the community's determination as to the amount of unmet need for emergency shelter, transitional housing and permanent supportive housing for the homeless:

There is consensus in the community that "housing first" is the solution for homelessness – shelters are a band-aid only necessary when homelessness cannot be avoided. GNCOC members and agencies/entities believe that transitional housing serves the purpose of getting those with special disadvantages ready for stable permanent housing. While the GNCOC plans for a limited additional capacity for family emergency shelter beds, the focus is on other resources to building capacity in transitional housing (for those not yet ready for permanent housing) and permanent housing and permanent supportive housing. The unmet need numbers presented in the Gaps Analysis Chart reflect that philosophy, but also include a case by case analysis of each homeless individual or household as to where in the continuum their needs are best met. The unmet need is defined as the difference between existing beds and total number of homeless (and by subpopulation) from the 2004 homeless census. For example, in this year's

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gaps analysis the committee found 210 unsheltered homeless individuals. Plans are in the works for 45 units of shelter and transitional housing, leaving a need for 165 additional beds. The best place for those individuals and considering the size of the chronic homeless population, per the community's "housing first approach" is that those 165 needed beds are created in permanent supportive housing.

Part 1 and 2 Homeless Population and Subpopulations Chart.

(a) GNCOC's **methods** for completing Part 1 and 2 for the 2004 CoC competition

The first step in GNCOC's process of data collection was to identify a specific point-in-time to count the number of homeless in the Greater Nashua area. GNCOC chose a point-in-time of noon, March 30, 2004 to noon, March 31, 2004. This date was consistent with the other two continua in the State of New Hampshire (Balance of State Continuum of Care and Manchester Continuum of Care) In an effort to avoid duplication of counts. The Data Gathering Committee identified agencies in the GNCOC catchment area that serve homeless persons and/or were likely to encounter homeless persons. Such agencies included all police departments, hospitals, local welfare departments, schools, health and mental health providers, substance abuse treatment providers, housing providers for homeless persons and families, and other local nonprofit service providers plus other agencies that provide basic necessities to chronically homeless, homeless, and low income individuals and families. Although some of the area contact agencies do not provide direct service (i.e. housing), because they often provide referrals to homeless programs, the Data Gathering Committee has long been aware that they are often the primary contact for chronic homeless/homeless individuals or families.

A detailed survey form, along with a cover letter providing an explanation and instructions for completing the forms, was mailed to the identified agencies one-week prior to the March 31, 2004 homeless count in order to: (1) gather data necessary to complete the HUD "point-in-time" Gaps Analysis Chart, the Population and Subpopulation Chart, and Housing Activity Chart as accurately as possible, and (2) differentiate between homeless persons counted through the use of unique identifiers in order to avoid having the same homeless person being counted twice. Most agencies were already aware of the purpose and method of the homeless count; those that were unfamiliar were invited to call key contacts from the GNCOC Housing Needs & Data Committee. Several calls were received.

The GNCOC Data Gathering Committee count can be traced to documented data in order to address possible duplication. This was achieved by requesting the following categories of information: the first two letters of individual's/household's last name, number of adult males, adult females and children, subpopulation, and whether shelter was provided.

Determination of whether a household or individual could be categorized as chronically homeless was made by the responding agencies, and reported back to the GNCOC Data Gathering Committee. Instructions provided with the census form gave HUD's definitions for both chronically homeless and homeless. Data was collected and reported on turn-aways (those that could not be accommodated in the shelter system) by the shelter providers. Street counts were conducted by experienced outreach workers in agencies which routinely go out to seek the homeless in places not meant for human habitation. Representatives from those agencies also work on the Data Gathering Committee.

Follow-up calls were placed between April 5 and April 7 after a review of the returned requests. Follow-up calls were made to those agencies from which no response was received or incomplete data. All data was collected, reviewed, verified and analyzed for duplication by June 1, 2004.

(b) Community's plans for **conducting data collection** for completing the "sheltered" portion of Part 1 and 2 at least biennially, starting with a 2005 CoC competition one day, point-in-time study in the last week of January 2005.

GNCOC has an established and well-functioning Data Gathering Committee comprised of homeless service providers, welfare officer, and other City administration staff that takes on the task of a homeless census every year. This committee has scheduled the next census for the last week in January 2005 (noon January 25 to noon January 26). The instruments for gathering information about the GNCOC communities' homeless at a specific point in time have been standardized. An expansive contact list of reporting agencies within this catchment area has been developed.

Contact is made annually by pre- and post-census telephone calls and the letter that accompanies the homeless census form. The sheltered portion of the census is the information that is received about those individuals/families in local shelters and transitional housing programs including Maple Arms of Harbor Homes, Inc., Nashua Soup Kitchen and Shelter, Inc., Bridges (Domestic Violence Shelters), Nashua Advocacy Group, Greater Nashua Interfaith Hospitality Network, Keystone Hall (Substance Abuse) Marguerite's Place, Inc. and Nashua Pastoral Care Center, Inc. Note that those agencies also report the turn-aways (unsheltered). Data reported conforms to all elements of the GNCOC Homeless Population and Subpopulations Chart. Form HUD 40076 CoC-I

(c) GNCOC's plans for conducting data collection for completing the "unsheltered" portion of Part 1 and 2 at least biannually starting with the 2005 CoC competition based upon a one day, point-in-time study, preferably in the last week of January 2005.

The same process that is in place to take the annual census of the sheltered homeless (to be carried out on noon January 25, 2005 to noon January 26, 2005) will also be used to collect data and count the unsheltered and get information about the various subpopulations. The list of contacted agencies is broad, and includes all municipal welfare officers, health and mental health providers, food pantries, community action program (one of the two agencies with street homeless outreach), housing providers, the Gathering Place (largest consumer-operated social club in the State of New Hampshire) and others where the chronically homeless/homeless are likely to request services and support.

(d) Describe any changes in the number of persons reported in the "chronic homeless," "sheltered," and "unsheltered" sections of Part 2 from 2003 to 2004.

The following table describes compares the changes in numbers of sheltered, unsheltered and chronically homeless:

Description	No, 2003	% of 2003 THP	No, 2004	% of 2004 THP	Change, No
Point in time night	30-May-03		30-Mar-04		
Total Homeless, Sheltered	206	25%	277	46%	71
Total Homeless, Unsheltered	630	75%	329	54%	-301
Chronically Homeless, Sheltered	133	16%	85	14%	-48
Chronically Homeless, Unsheltered	227	27%	251	41%	24
Total Chronically Homeless	360	43%	336	55%	-24
Total Homeless Population (THP)	836		606		-230

The total point-in-time number of homeless counted in 2004 decreased by 230 people and as result a substantially greater portion of our homeless were sheltered; correspondingly, a smaller percentage were unsheltered. According to the homeless census, the chronically homeless population reduced by 24 people or about 7%. In both years about 15% of the total homeless population were the sheltered chronic homeless, but a substantially larger percentage (41% vs. 27% of the total homeless population) of the chronically homeless were unsheltered during the 2004 point-in-time count.